



LITTLE HANDS PRESCHOOL

FIRST UNITED PRESBYTERIAN CHURCH OF DALE CITY



14391 Minnieville Road
Woodbridge, VA 22193-3042
703-878-2366

Robert A. Edmunds, Pastor

Lucia E. Juarbe, Director

EMERGENCY TUITION ASSISTANCE

The intent of Little Hands Preschool is to provide emergency tuition assistance. Tuition assistance is granted in the form of partial scholarships and is based on need. Determination of eligibility and the amount of the scholarship is by decision of the Preschool Advisory Board.

Assistance Eligibility Requirements:

1. In order to apply for tuition assistance, your account must be currently paid in full.
2. Parents are expected to pay a portion of the child's tuition. The parent's portion must be paid in a timely manner. If tuition is not received by the 10th of the month any past due amount may cause tuition assistance to be cancelled.
3. Your child must attend class regularly. If a child's attendance is not regular, the Director will notify the family to discuss concerns and determine what action needs to be taken, if any so the child can attend regularly. If after the discussion the child's attendance does not improve, the Director has the discretion to revoke tuition assistance payments.
4. Tuition assistance will not be available for the Early Three Year Old Classes.
5. Tuition assistance will not be granted for the full school year. Tuition assistance will not be given prior to the start of the school year it is needed.
6. All tuition assistance recipients will be re-qualified at least every three (3) months and must submit current documentation at the time. Participants must immediately report any changes in income to the Director.
7. Tuition assistance will be granted on a case-by-case basis.

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Application for Emergency Tuition Assistance
2012-2013 School Year

Child's Name: _____ Date of Birth: _____

Address: _____
Street City State Zip

Home Phone Number: _____ Email Address: _____

Father's Name: _____ Work/Cell Phone: _____

Mother's Name: _____ Work/Cell Phone: _____

Father's Occupation: _____ Father's Employer: _____

Mother's Occupation: _____ Mother's Employer: _____

What portion of your child's tuition can you continue to pay? _____

Please list the ages and relationships of others living in your home: _____

Please list any other activities your child is enrolled or involved in: _____

Describe the extenuating circumstances that are affecting your family budget: _____

