

# ANNUAL STATE OF THE CHURCH AND INCORPORATION MEETING OF THE CONGREGATION 2021 ANNUAL REPORT February 27, 2022

#### FIRST UNITED PRESBYTERIAN CHURCH OF DALE CITY

Rev. Adam C. Bowling, Pastor 14391 Minnieville Road Woodbridge, VA 22193

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# 2022 SESSION

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Linda Wolstenholme ('23) ··· 703-878-3697	
Rev. Adam C. Bowling······Moderator····· 828-448-8914	
Sara Porter ······Clerk of Session······ 703-670-8737	

# 2022 MINISTRY TEAM LEADERS

Pat Manalio (Interim)Administration703-283-2948Ellen NuernbergerCongregational Care703-878-0009Deborah FollyCongregational Care703-606-5532Charlotte StultzEvangelism & Outreach703-494-8367Betsy GilbertFellowship703-670-4949Curt HoaglandGrowing in Faith703-380-3819Pam CoxMission703-441-6319Mike GundelProperty301-767-5030Dennis DingleStewardship & Finance703-583-9689Martin AndrewsWorship703-967-4358
Rev. Adam C. Bowling <i>Moderator</i> 828-448-8914

### 2022 BOARD OF DEACONS

Class of 2022 Debbie Cornelius Liz Goolgasian Anne Green Charlotte Stultz	Class of 2023 Bob Albrecht Sandy Chamberlin Claudia Cunningham Pam Emert Ellen Nuernberger Tracy Stevens	Class of 2024 Agnes Fokwa Deborah Folly Helen Franchois Nne Kalu Kathy McNeely			
Ellen Nuernberger, Ministry Team Leader······ 703-878-0009 Deborah Folly, Ministry Team Leader ····· 703-606-5532					

### ANNUAL SESSION REPORT as of January 1, 2022 Sara Porter, Clerk

Among the responsibilities of the Clerk of Session is keeping the official records of the church Membership and the Session. Part of that responsibility includes the completion of the Annual Statistical Report for Membership, which is submitted to the Presbytery and then to General Assembly. The 2021 Statistical report follows on the next page.

#### 2021 Church Statistical Report

	2021 Church St	atistical Report	
Church	First United Dale City	PIN 10137	S. S. C.
Presbytery	National Capital		<sup>ह</sup> बाह्य हैं
Address	14391 Minnieville Rd, Woodb	oridge, VA 22193	(USA)
Phone	703-670-7834	Fax	
Email	office@fupcdc.org		
Web Site	www.fupcdc.org		
Membership			
Prior Active Members	239	Adjusted membership	239
Gains		Losses	
Certificate	2	Certificate	1
Youth Professions	0	Deaths	1
Professions & Reaffirmations	5	Deleted for any Other Reason	32
Total Gains	7	Total Losses	34
Total Ending Active Members	212		
Baptisms		Average Weekly Worship Attendance	112
Presented by Others	1	Female Members	135
At Confirmation	0	Friends of the Congregation	47
All Other	0	Ruling Elders on Session	9
		Do you have Deacons?	Yes
Age Distribution of Active Members		People with Disabilities	
25 & Under	15	Hearing impairment	10
26 - 40	26	Sight impairment	3
41 - 55	35	Mobility impairment	9
56 - 70	76	Other impairment	22
Over 70	60	•	
Total Age Distribution	212		
Christian Education			
Birth - 3	4	Grade 7	7
Age 4	1	Grade 8	1
Kindergarten	4	Grade 9	1
Grade 1	2	Grade 10	0
Grade 2	2	Grade 11	0
Grade 3	5	Grade 12	0
Grade 4	1	Young Adults	0
Grade 5	2	Over 25	70
Grade 6	3	Teachers/Officers	20
		Total Christian Education	123
Racial Ethnic			
Asian/Pacific Islander/South Asian	4	Native American/Alaska Native/Indigenous	0
Black/African American/African	39	White	164
Middle Eastern/North African	1	Multiracial	0
Hispanic/Latino-a	4		
-		Total Racial Ethnic	212
Financial Data			
Annual Income	575,483	Mission Expenses	41,514
Annual Expenses	512,597	Personnel Expenses	279,749
•		Facilities Expenses	94,119

# 2021 FINANCIAL RESULTS

1 Financial Results					
Sources of Income					
sources of income					
Offering Pledged		403,236.56			
Offering Unpledged		138,783.68			
Registration, Tuition & Fees		1,252.95			
Rental Income		320.00			
Fundraisers		585.00			
Grants		8,000.00			
Inkind Contributions		-			
Flower Donations		1,835.00			
Memorial Contributions		-			
Interest Income		505.11			
Dividends		20,551.42			
Investment Gain/(Loss)		42,124.14			
Misc. Income		413.51			
Total Income		617,607.37			
		,			
Distribution of Income					
		5	Use of Restricted	Added to Restricted	Nat
General	Income	Expense	Funds (+)	Funds (-)	Net
Session	521,440.36	72,152.71 10,738.53	68,277.30 450.00	57,875.71	459,689.24 (10,288.53)
Admin - Office			430.00		(18,514.60)
Admin - Office Admin - IT		18,514.60 8,088.49			(8,088.49)
Admin - Personnel		279,748.88			(279,748.88)
Admin - Personner  Admin - Safety					
Care - Deacons		1,691.12 149.92			(1,691.12)
					(149.92)
Evangelism & Outreach Little Hands	650.00	5,052.30 12,681.40	12,681.40	650.00	(5,052.30)
Fellowship	628.95	3,735.13	12,061.40	030.00	(3,106.18)
Grow - Adult Ed	213.00	1,239.00	600.00		(426.00)
Grow - Addit Ed Grow - Chindren's Min	213.00	2,543.53	000.00		(2,543.53)
Grow - Youth	1,205.00	2,840.94		1,205.00	(2,840.94)
Mission	27,574.28	46,962.93	33,601.25	27,894.28	
Property	320.00	65,825.39	33,001.23	21,034.28	(13,681.68)
Stewardship & Finance	320.00				(65,505.39)
Worship	2,346.00	4,928.07 10,598.49	304.28	100.00	(4,928.07) (8,048.21)
		10,598.49	304.28		
New Building	63,229.78			63,229.78	-

# 2022 BUDGET

22 Budget					
Sources of Income					
Offering Pledged		414,800.00			
Offering Unpledged		55,000.00			
Registration, Tuition & Fees		-			
Rental Income		500.00			
Fundraisers		-			
Inkind Contributions		-			
Flower Donations		-			
Memorial Contributions		-			
Interest Income		200.00			
Dividends		-			
Investment Gain/(Loss)		-			
Misc. Income		-			
Total Income		470,500.00			
Distribution of Income					
			Use of	Added to	
			Restricted	Restricted	
	Income	Expense	Funds (+)	Funds (-)	Net
General	470,000.00	4,000.00			466,000.00
Session		10,553.00			(10,553.00)
Admin - Office		24,870.00			(24,870.00)
Admin - IT		6,600.00			(6,600.00)
Admin - Personnel		294,011.00			(294,011.00)
Admin - Safety		3,900.00			(3,900.00)
Care - Deacons		200.00			(200.00)
Evangelism & Outreach		4,650.00			(4,650.00)
Little Hands					-
Fellowship		3,475.00			(3,475.00)
Grow - Adult Ed		2,540.00			(2,540.00)
Grow - Chindren's Min		4,100.00			(4,100.00)
Grow - Youth		4,795.00			(4,795.00)
Mission		10,300.00			(10,300.00)
Property	500.00	81,526.00			(81,026.00)
Stewardship & Finance		5,650.00			(5,650.00)
Worship		7,600.00			(7,600.00)
New Building					-

### STATEMENT OF FINANCIAL POSITION

### Statement of Financial Position, December 31, 2021

#### ASSETS

ASSETS	
Liquid Assets	
Checking/Savings	286,051.47
Mutual Funds	534,349.14
Advance Payments	0.00
	820,400.61
Fixed Assets	
Building & Land	3,887,600.00
<b>Building Improvements</b>	149,130.91
Furniture	18,986.00
AV and Music Systems	40,800.93
Parking Lot	103,710.60
Lighting / Broadcasting Upgrade	53,009.59
Accumulated Depreciation	-170,996.66
	4,082,241.37
Promissory Note	90,000.00
TOTAL ASSETS	4,992,641.98
10172 200210	4,032,041.00
LIABILITIES & EQUITY	
Current Liabilities	1,730.74
Reserve Fund	75,000.00
Restricted Funds	642,537.82
Building & Land Equity	3,887,600.00
Improvements Equity	194,641.37
Promissory Note Equity	90,000.00
Unrestricted Net Assets **	101,132.05

<sup>\*\*</sup> Notes: Unrestricted Net Assets Bridge

2020 Unrestricted Net Assets	145,669.09
2021 Net Income	35,075.40
Fire Alarm Repair	(29,360.00)
Lighting / Broadcasting	(53,009.59)
Parking Lot (refund)	2,757.15

2021 Unrestricted Net Assets 101,132.05

### 2021 MINISTRY TEAM REPORTS

# ADMINISTRATION Pat Manalio, Ministry Team Leader

"But all things must be done properly and in an orderly manner." ~ 1 Corinthians 14:40

The Administration Ministry is a new team within the leadership structure of FUPCDC that was established in June 2021. It includes the former Information Technology (IT) and Safety & Security Committees as well as the administrative functions of what used to be the Finance & Administration Committee.

Safety & Security - The building was reopened for in-person worship on July 4, 2021. We are committed to providing a safe and secure environment to carry out FUPCDC ministry. The team continues to review and evaluate the data relating to COVID in our area and working with other teams to ensure the safety of all involved. We have expanded the team and plan to implement AED training during 2022.

Information Technology - Supporting and enhancing the streaming of worship services was a major focus this year. Equipment was added to facilitate hybrid meetings and classes to include those who cannot participate in person. Equipment was also purchased to upgrade/replace some of the outdated equipment.

"Whatever you do, work heartily, as for the Lord and not for men." ~ Colossians 3:23

Personnel - New in 2021 was an interactive training session with participation from attendees for all Ministry Team Leaders and Session on Conflict of Interest. It covered what is a conflict of interest, how to identify it, and what needs be done in the event a conflict exists.

Due to the labor shortage, we recommended to Session that LHP be allowed to hire members of the church as teachers and teacher aides on an emergency basis for SY 2021-2022. A staff appreciation luncheon was held during the Christmas season.

#### CONGREGATIONAL CARE (DEACONS)

Deborah Folly and Ellen Nuernberger, Ministry Team Leaders

"For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me. Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me." ~ Matthew 25:35-36,40

The Congregational Care Team has been busy this year getting to know members and friends of the church in order to provide support for the entire congregation. Deacons have been assigned a group of members and friends to contact on a regular basis with cards, notes, phone calls, emails, texts and visits in later months. Deacons were trained to use an on-line tool, Take Them A Meal, to arrange meals for families during difficult times and attended a presentation on elder abuse and neglect, which proved to be informative. The co-moderators attended a presentation on Stephen Ministry. Deacons have been working with the coordinator of the flower ministry to deliver flowers to members and friends of the congregation. This seems to be working very well. After the roles were reviewed in December, adjustments were made to the deacon family lists.

In the coming year, the Congregational Care Team will continue to use emailed prayer lists as well as information from the church office and the pastor to reach out to members and friends. Deacons will continue to deliver flowers to deacon families. Food items from the deacon food pantry will be donated to ACTS during the Super Bowl of Sharing event in February. We plan to provide informational and training sessions to include hospice care and caregiving for those suffering from forms of dementia. We hope to deepen our relationships with our families and our God.

### EVANGELISM & OUTREACH Charlotte Stultz, Ministry Team Leader

Mission Statement: Spread the good news about Jesus Christ and the work with those inside and outside our walls.

"Go into all the world and preach the Good News to everyone." ~ Mark 15:16

Since the pandemic has continued during 2021, some of our activities have been limited. We have continued to communicate through our outdoor sign, website, slides before the services, Internet advertising, and our timely Thursday Blast which replaced the monthly newsletter.

At each service, we maintained a Welcome Table with a new brochure providing information about church activities. Gifts for visitors have been purchased. In the fall, we gave to the congregation Evangelism bags to share with perspective members. On Back to Church Sunday, congregants were presented FUPCDC pens.

Our team assisted with activities at the Fall Festival. Letters were sent to festival attendees who requested information about our church. Also, in the fall, we hosted the Discover First United by providing a meal to perspective members.

# FELLOWSHIP Betsy Gilbert, Ministry Team Leader

"Therefore welcome one another as Christ has welcomed you, for the glory of God."

~ Romans 15:7 (ESV)

Although we continued to have constraints due to COVID this past year, we found many ways to gather together in fellowship. Our Care-A-Van 4 Joy was a way to connect with church families in a socially distanced way as was our Coffee Chat Room via ZOOM while services were on-line only. Our virtual Women's Retreat allowed us to gather remotely. We photographed church individuals and families holding lines of a song for the wonderful Photo Hymn project; we had food and fun at the Beach Party on Dolphin Beach in Montclair; and walked the Prayer Labyrinth at Trinity Episcopal Church followed by a dinner in Fredericksburg. We ate, visited and enjoyed a beautiful day at our church picnic. We watched a movie on our lawn and were delighted when several families from our "neighborhood" joined us. We also invited the neighborhood to our first, but not last, Fall Festival with over 300 attending! We enjoyed a Casting Crowns concert at Hylton Chapel and ended the year by serving a light breakfast prior to enjoying the Christmas Cantata.

The Fellowship Team is also present to provide food following funerals at a time when we gather to remember and celebrate a life. In 2021, we hosted three funeral receptions.

We'll continue to find new ways to bring our congregation and neighbors together for fellowship and fun as well as continue to do some of the things we've done in the past. If you have new ideas for us or would like to join the Fellowship Team, please contact Betsy Gilbert: betsy.gilbert24@gmail.com

# GROWING IN FAITH Curt Hoagland, Ministry Team Leader

"To prepare God's people for works of service so the body of Christ may be built up until we all reach unity in faith in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." ~ Ephesians 4:12-13

In 2021 the adult education program begins the year with a study by Adam Hamilton's Simon Peter, followed by a Lenten program on Forgiveness and a study of Romans after Easter. There are two Women's Bible Study opportunities; Horizons Women's Bible Study meets the second Monday of each month at 9:30 AM. Bible Buddies Women's Bible Study meets every Monday night at 7 PM. Both groups study the Bible and its guidance for living today. The Pastor's Bible study continues Wednesday evenings studying the Gospel of Matthew. We were able to meet in person in the fall with the conclusion of the study of Romans.

Confirmation classes started for 7<sup>th</sup> through 9<sup>th</sup> graders, to prepare the young members for confirmation into the church.

Sunday School started back up in person in September and the children are using the Orange curriculum to help with their studies. We also have the nursery back open for Church.

**Plans for 2022:** Continue with all in person classes. The adults will be studying Ephesians in February, followed by a Max Lucado study of Philippians. In April we will have a Seder education dinner, and we will study Proverbs later in the year. We plan on taking the youth to Camp Hanover to attend Super Start! We will continue with Bible Buddies and Horizons Bible Study along with Pastor Adam's Wednesday night Bible Study.

### MISSION Pam Cox, Ministry Team Leader

Mission Statement: To serve others in the spirit of Christ locally, regionally, and internationally.

"Whoever serves me must follow me; and where I am, my servant also will be. My Father will honor the one who serves me." ~ John 12:26

Despite the ongoing COVID pandemic, FUPCDC continued to provide financial support, food, supplies, and holiday gifts to many of the organizations/ministries we supported in prior years, such as, the Lake Ridge Fellowship House (a low-income senior housing facility), ACTS, Spread the Bread (provided bagged lunches only due to the COVID pandemic), GPW Health Center (COVID testing and relief activities), Good Shepard Housing Foundation (provides housing options for low income individuals/families and those who struggle with mental health issues), etc. Unfortunately, due to the COVID pandemic, we canceled the Rise Against Hunger event for a second year.

In 2021 we expanded our outreach to focus on domestic violence, Afghan refugee resettlement, and food insecurity in Prince William County. Specifically, we provided financial support to Change in Action, an organization dedicated to promoting violence free lives, as well as to Lutheran Social Services in support of Afghan refugee resettlement. In addition, we provided bed sheets to the Beverly Warren Emergency Shelter (ACTS), various non-perishable lunch items to the Streetlight Ministries Hypothermia Outreach program and the homeless housed at the Ferlazzo Building, and participated in a community Christmas Toy Drive donating over 160 toys to less fortunate children. On the international front, we spearheaded a book fair in support of a library for the new ENIC International Elementary School in Cameroon (over 125 books/educational supplies were purchased for the school).

Plans for 2022: Continue to build on the current activities/events and identify additional ministry opportunities on the local and international levels. If you would like to be part of this exciting ministry, please contact Pam Cox at <a href="mailto:imapoohfreak@yahoo.com">imapoohfreak@yahoo.com</a> for details.

# PROPERTY Mike Gundel, Ministry Team Leader

"One thing I ask from the LORD, this only do I seek: that I may dwell in the house of the LORD all the days of my life, to gaze on the beauty of the LORD and to seek him in his temple." ~ Psalm 27:4

2021 was another challenging year, but it didn't stop the need for the Property Team to stay busy and keep God's building running efficiently and clean. Throughout the year we got a lot done. We supported the install of a new A/V system and lighting in the sanctuary which has been a huge help for online worship. We had an ultraviolet air purification system which kills about 99% of germs installed in the sanctuary and preschool area. New LED lights were installed on the exterior of the building. The Garden Angels Team kept our flower gardens beautiful. Reorganization of the banners and how they are stored was completed. A few preschool rooms were painted and coat racks were installed. Scouts completed a few projects. Several electric pump motors supporting our heating and cooling systems have been replaced. Our future projects include LED retrofitting of the parking lot lights and checking into new flooring in the sanctuary. If you are interested in joining this busy ministry, please contact Mike Gundel mchlgundel3904@gmail.com.

# STEWARDSHIP & FINANCE Dennis Dingle, Ministry Team Leader

"We always give thanks to God for all of you and mention you in our prayers, constantly remembering before our God and Father your work of faith and labor of love and steadfastness of hope in our Lord Jesus Christ." ~ 1 Thessalonians 1:2-4

Despite the continuing impacts of the COVID pandemic, FUPCDC remained a generous congregation committed to providing financial support to the many missions and ministries of the FUPCDC Ministry Teams and in turn, support for the FUPCDC community of faith and our neighbors in the surrounding communities and across the world. The Stewardship and Finance Ministry Team continued to review a number of fundraising requests in support of multiple Ministry Teams. The theme of the 2021 Stewardship campaign was **More Than Enough** and by the end of 2021, we received over 95 pledges totaling more than \$414,000. The congregation's pledges and gifts, whether on-line, by mail or in-person, allow for the informed development of a budget and support the ministry and outreach of our church as we continue Christ's important Kingdom work.

In 2021, the Finance Team was combined with the Stewardship Team as a part of FUPCDC's organizational restructuring and continued to provide support and reporting for all aspects of the church's finances. In May 2021, the Financial Review Committee completed a review of FUPCDC Records and Policies for Calendar Years 2019 and 2020, with no findings of deficiencies. The Finance Team continued to support contributions received on-line, by mail or in-person and maintained complete and accurate accounting of all transactions. Financial procedures were modified to account for the new Ministry Teams that were formed in the

summer and monthly reporting continued without interruption. FUPCDC's favorable financial position allowed the church to address emergency repairs and continue work on improving or upgrading church facilities. As reflected in the 2021 Financial results, FUPCDC remains in good financial standing as we enter 2022.

Plans for 2022: Continue to provide financial, budget and accounting support for the ministries of the church. Review and improve the procedures and responsibilities of the combined Stewardship and Finance Team. If you would like to be part of the Stewardship and Finance Ministry Team, please contact Dennis Dingle at thaado5@aol.com.

# WORSHIP Martin Andrews, Ministry Team Leader

"And whatever you do whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him." ~ Colossians 3:17

The Worship Ministry is charged with providing high quality, engaging, and creative worship experiences for all ages. The Worship Ministry Team accomplishes our charge through reliance on the talents of our team, as well as encouraging and recruiting members and friends of the church to share their talents in support of our in-person and virtual worship services and experience. The Worship Ministry members participate and recruit volunteers in preparing and serving Communion elements, Greeting and Welcoming worshipers to the church, participating in the worship services as Worship Assistants, managing the Flower Ministry, creating or obtaining new Banners, changing the Banners, Paraments, and Sun Catchers, offering Preservice Prayers for the people leading and participating in our worship services, Counting and Recording attendance, and Decorating the Worship Space for special occasions (i.e. Christmas, Easter, World Communion, etc.). Additional ministry elements include supporting the Pastor and Music leaders in securing substitutes, obtaining music, and maintaining the music library, including all licensing for use, recording, and on-line music streaming.

2021 was a very busy year for the Worship Ministry Team, despite and because of Covid-19. In July we reopened the church to in-person worship in a gradual and considered manner. We worked to ensure that everyone had a choice in where and how they participated in our corporate worship services, allowing them to exercise a comfortable level of personal safety in their participation. In another project, we sorted through the large number of banners that had been collected over the past 50 years to reduce the collection to a manageable size, which created space for new banners to be added to the collection. The excess banners were donated to other churches, allowing them to continue to be a blessing in worship. As part of this effort, Worship worked with the Property Ministry to create a storage system for our banners, which protects them and makes them easily accessible. We also invested a great deal of energy in decorating our church for Advent and Christmas, and appreciated the support of our volunteers in beautifying the church and assisting in our Christmas Eve services.

**Plans for 2022:** The Worship Ministry will continue in our considered efforts to "normalize" our worship services and increase volunteer participation in the church's worship activities. For more information about volunteering with the Worship Ministry, please contact Martin Andrews at martinandrews@verizon.net.

### **2021 TASK FORCE REPORTS**

#### ELECTRONIC SIGN TASK FORCE

The Electronic Sign Task Force was formed in November 2020 and began work in December 2020. Initially, we gathered information on electronic signs, sign companies, and spoke with Prince William County (PWC) representatives and area churches who had gone through the process. In February and March 2021 some of the companies provided demonstrations at our church. We then narrowed the number of potential sign vendors to five in May and sent out Requests for Proposals. The sign companies presented their proposals via ZOOM in June; we selected our sign company, Sign Enterprise; and presented our selection to Session on June 15. An initial meeting was held with Sign Enterprise representatives in early July. We then began preparing the Special Use Permit (SUP) application for PWC and submitted our package in October. County planners completed their initial review in December, provided comments, and requested some clarifications. In January, we submitted our response and are awaiting to hear next step(s). Once the SUP is obtained, Sign Enterprise will manufacture our sign. Your Sign Task Force members are Diane Fulton, Gaylene Guest, Bob Chamberlin, Joe Willever, Rick Mitchell, and Bruce Gilbert.

#### AUDIO VISUAL TASK FORCE

In early 2021 fiber optics cable was installed that has significantly increased church bandwidth capabilities and improved system reliability. The church is now able to leverage the capabilities of available multimedia assets simultaneously while realizing improved audio/video quality. Additionally, the higher upload/download internet speeds have improved productivity. Once the fiber optics were in place, digital cameras, chancery lighting, and production equipment were procured/installed to increase the production quality of online services. Other enhancements scheduled for this year include the installation of additional chancery lighting and microphones.



